** **

**theway church**

|  |
| --- |
| **Fundraising Request** |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Leader of Project** | | | |  | | | | **date** |  | | |
| **Project** |  | | | | | | | | | | |
| **Estimated payment to Vendor** | | | |  | | | **estimated profit** | | |  | |
| **name of vendor** | | | |  | | | | | | | |
| **project to start on** | | | |  | | | **project to end on** | |  | | |
| **profits used for** | | | |  | | | | | | | |
| **list of parent helpers** | | | |  | | | | | | | |
| **it is understood and agreed that under no circumstance will a deficit be allowed for this project.** | | | | | | | | | | | |
| **Leader Signature** | |  | | | | | | | | | |
| **Approved** |  | | **Disapproved** | |  | **pastor** | | | | |  | |
| **Approved** |  | | **Disapproved** | |  | **assoc. pastor** | | | | |  | |

**To be completed at the conclusion of project**

**This is to certify that the project above has been completed and the following information is submitted:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total income** | **$** |  | |
| **Total expenses** | **$** |  | |
| **Profit** | **$** |  | |
| **total earned** | **$** |  | |
|  | | | |
| **leader’s Signature** |  | | |
| **recorded** |  | |  |
| **signature of Bookkeeper** | | **date** |
| **Reviewed** |  | |  |
| **signature of coach** | | **date** |

MUST BE SUBMITTED & APPROVED BEFORE THE FUND RAISER IS HELD