** **

 **theway church**

|  |
| --- |
| **Fundraising Request** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Leader of Project** |  | **date** |  |
| **Project** |  |
| **Estimated payment to Vendor** |  | **estimated profit** |  |
| **name of vendor** |  |
| **project to start on** |  | **project to end on** |  |
| **profits used for** |  |
| **list of parent helpers** |  |
| **it is understood and agreed that under no circumstance will a deficit be allowed for this project.** |
| **Leader Signature** |  |
| **Approved**  |  | **Disapproved** |  | **pastor**  |  |
| **Approved** |  | **Disapproved** |  | **assoc. pastor** |  |

**To be completed at the conclusion of project**

**This is to certify that the project above has been completed and the following information is submitted:**

|  |  |  |
| --- | --- | --- |
| **Total income** | **$** |  |
| **Total expenses** | **$** |  |
| **Profit** | **$** |  |
| **total earned** | **$** |  |
|  |
| **leader’s Signature** |  |
| **recorded** |  |  |
| **signature of Bookkeeper** | **date** |
| **Reviewed** |  |  |
| **signature of coach** | **date** |

MUST BE SUBMITTED & APPROVED BEFORE THE FUND RAISER IS HELD