**theway church**

**FACILITY REQUEST**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Leader(s)** | |  | | **Date** | |  |
| **Facility Requested** | |  | | **Date(s) Requested** | |  |
| **Time(s) Requested** | |  | | | | |
| **Purpose of Request** | |  | | | | |
| **Approved** |  |  | **Approved** | |  |  |
| **Disapproved** |  | **Pastor Signature** | **Disapproved** | |  | **Assoc. Pastor Signature** |
| **Reason for Disapproval** |  | | **Reason for Disapproval** | |  | |
| **Explanation of event.** |  | | | | | |
| **Total Expenditures** |  | | | | | |