**theway church**

**FACILITY REQUEST**

|  |  |  |  |
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| **Leader(s)** |  | **Date** |  |
| **Facility Requested** |  | **Date(s) Requested** |  |
| **Time(s) Requested** |  |
| **Purpose of Request** |  |
|  **Approved**  |  |  | **Approved** |  |  |
|  **Disapproved** |  | **Pastor Signature** | **Disapproved** |  | **Assoc. Pastor Signature** |
| **Reason for Disapproval** |  | **Reason for Disapproval** |  |
| **Explanation of event.** |  |
| **Total Expenditures** |  |